

# Volunteer Role – Hospitality & Catering

**Title Position:** Hospitality & Catering Team

**Purpose of role:** To prepare, cook and serve food in a welcoming and caring environment for the benefits of residents, volunteers, visitors, staff and the local community.

**Sample Activities:**

1. Be familiar with the food cupboards both in Darkley House and the Conference kitchen in Coach House
2. Ensure the food is rotated allowing the oldest dates to be used first.
3. The freezers and fridges to be monitored for temperature and storage
4. Special offers or fresh donations of fruit and vegetables to be incorporated into the menu
5. We aim for variety of meals on a budget
6. Any extra surprises of home baking – your own speciality e.g. buns, pavlova or homemade jam will all be very welcome

**Timeframe:**

Ideally 3 hours per week and to be part of a rotating team where individuals could help cook the next meal and prepare for the following day.

**Or** join a catering team on organised days which normally happen prior to a quarterly event e.g. fun days or Night of Light. This would be an opportunity for us to bake ahead and increase the meals in the freezer.

**Or** join the existing team that caters for the community lunch on the 2nd Sunday of each month. This is 4hr preparation and cooking time.

**Who you report to:**

Work done will be under the planning and coordination of the Director of Crossfire Trust, who will agree the menu, budget and introduce any additional volunteer helpers at Darkley House.

**Desirable attributes:**

- Health and Hygiene Level 2 qualification or willingness to attend training.
- Your own cooking skills and ability to use ingredients available.
- Able to get fun out of a food budget and be creative in its presentation.
- Able to cook and chat as the kitchen often attracts visitors.
- Understanding of cooking in an AGA would also be helpful

**Important Qualities:**

- Ability to keep confidentiality as residents may talk to you in private as you cook.
- Ability to listen and not judge.
- A wise approach to what you would hear and need to report to Director.
- Willingness to go on training as necessary
- Willingness to be Access NI checked

**What you would get at your time at Darkley:**

- New experience of cooking
- Opportunity to help others and pass on skill
- Chance to put protein and good experience through food to people
- Beef up you CV
- Qualify for an appreciation expression where someone else will cook for you
- Make new friends and meet others from different cultural backgrounds
- 'Thank you' days and evenings where we celebrate volunteering together

From time to time we receive funding for volunteer expenses. These will be distributed when possible according to hours worked and distance travelled.

**Further Information:** ☎ Crossfire Trust on 028 3753 1636 📧 [admin@crossfiretrust.net](mailto:admin@crossfiretrust.net)  
Get even more familiar with our work through our web site at [www.crossfiretrust.net](http://www.crossfiretrust.net)